



PO Box 29001 Ngaio
Wellington

New Zealand 6443

Ph: 64 4 4791730

Mob: 64 274 574414

E-Mail: participatorytechniquesltd@gmail.com

Web: www.participatorytechniques.com

Participatory Techniques Ltd

About the ToP Module 1+ "Group Facilitation Methods" course

The course is offered by Participatory Techniques Ltd under license to the Institute of Cultural Affairs (Australia). The Technology of Participation (ToP) 'Group Facilitation Methods' course covers Module 1, and the first half of Module 2, of the ToP Facilitative Leadership Programme.

A high quality, interactive training experience, with outstanding food and hospitality is what participants can expect!

What some of our recent Module 1+ participants said about the training:

"Provides effective facilitation tools and allows people to practise and develop skills in a supportive environment"

"The incorporation of the Maori cultural element was a huge stand out. From the inclusion into the curriculum to the beautiful food in the evening. Also, the new techniques of facilitation; the ORID and workshop techniques stand out as well."

"The course has given me confidence to move forward and take a few risks when I'm working with groups – to the benefit of my team and to become better/ more effective in my leadership role."

"Huge benefit to me personally and professionally – new skills and methods to use."

Who the course is for:

People running meetings or working in project teams, involved in public consultation, stakeholder engagement, planning in groups, internal team meetings, or other situations that require a collaborative approach with others will find the course very useful.

The course is suitable for beginning facilitators, as well as those who are more experienced who are looking to add depth to their skills, and competency with a set of robust and well tested methods.

The course will equip participants with:

- understanding and practical skills to facilitate better meetings
- greater confidence and new tools for working with a group
- the opportunity for some hands on practice and quality feedback in a safe, supportive setting
- expanded awareness of Maori cultural concepts and processes relating to facilitation.

Why "Technology of Participation?"

Technology of Participation (ToP™) facilitation methods are soundly based and well proven - they have been road-tested in more than 50 countries over the past 30 years, used in corporate and government contexts, community development projects, education and natural resource management. The approach emphasises full participation by everyone in a group - in a way that gets commitment and results.

What the course covers:

The course is part of the Technology of Participation (ToP™) Facilitative Leadership Programme. The Module 1 course, in its three day format, gives participants a strong grounding in the basics of group facilitation, and instruction and hands-on practice with the core Technology of Participation methods - the discussion method and workshop method.

The course also covers variations to these methods, the background theory, and applications in the work place. The course explores considerations for facilitators, including working in Maori contexts.

Please click on the ToP Methods tab on the website www.participatorytechniques.com for more information on the learning, programme structure, and course outcomes.

Course style:

The course format encourages participants to share and learn from their experiences in a supportive environment. Participants are encouraged to bring to the course something they need to plan for, e.g. an upcoming meeting or workshop - there are opportunities in the course for work on these, supported by the trainers. All participants have the opportunity to practise, and constructive feedback is provided.

The course is intensive, and includes evening sessions. Attendance at every session is required.

Follow-up mentoring after the course is included as part of the course fee.

For more information, see: www.participatorytechniques.com

Course trainers:

The course will be delivered by authorised Technology of Participation trainers Michelle Rush and Helen Ritchie, working in partnership with Tuihana Bosch of Te Mauri Tau to bring Maori perspectives to the training.

Corporate Training Courses:

We also offer in-house training courses that can be tailored to an organisation's specific needs. Please contact us if you would like more information about this option.

Certified Technology of Participation Facilitator (CToPF):

People who complete the programme of modules (the full Facilitative Leadership Program) may apply to become a Certified Technology of Participation Facilitator (CToPF), an internationally recognised certification of competence as a facilitator. An assessment process and additional fee applies.

ENDS